2018 Utah Children’s Justice Symposium
May 16 – 18, 2018

Registration, Ticket Options and Cancellation Information

Please read through the following information carefully so you will be prepared to select the correct ticket option when purchasing your 2018 Symposium Registration.

The Eventbrite Registration Website Link is:

2018 Utah Children’s Justice Symposium Registration Link

1 Ticket: Pre-Approved CJC-Affiliated Registration **
** Individuals who select this ticket option MUST have been pre-approved by their CJC and appear on their CJC’s Registration List prior to registering.

The Pre-Approved CJC-Affiliated ticket option is for individuals who are members of a Children’s Justice Center’s Staff, MDT, Local Advisory Board, etc. AND who appear on the CJC’s pre-approved Registration List confirming that their CJC will pay their Symposium Registration fee.

Individuals registering under this ticket option MUST complete and submit their registration on or before Monday, April 16, 2018 at 5:00 pm. Any CJC-Affiliated Registrations ordered AFTER April 16, 2018 at 5:00 pm will incur a $25.00 Late Fee. This Late Fee must be paid with a credit card at the time of registration by the individual completing the Registration. No Exceptions.

2 Ticket: Pre-Approved Agency-Affiliated Registration **
** Individuals who select this ticket option MUST have been pre-approved by their Agency and appear on their Agency’s Registration List prior to registering.

The Pre-Approved Agency-Affiliated ticket option is for individuals who are members of an Agency who has made prior arrangements with CJC Symposium Organizers to pay the Registration Fees for their members through a payment method other than the on-line credit card system. Prior to selecting this ticket option and registering, Agency-Affiliated individuals MUST appear on their Agency’s pre-approved list thereby confirming that their agency will pay their Symposium Registration Fee.

Individuals registering under this ticket option MUST complete and submit their registration on or before Monday, April 16, 2018 at 5:00 pm. Any Agency-Affiliated Registrations ordered AFTER April 16, 2018 at 5:00 pm will incur a $25.00 Late Fee. This Late Fee must be paid with a credit card at the time of registration by the individual completing the Registration. No Exceptions.

3 Ticket: Standard On-Time Registration $125.00/person
This ticket option is for individuals, or groups of individuals, who are purchasing their own Registration(s) on-line and paying with a credit card. Regular Registration Tickets MUST be purchased on or before Monday, April 16, 2018 at 5:00 pm. No Exceptions.
4 Ticket: Symposium Special Registrations
This ticket option is for individuals who belong to one of the following groups:
- 2018 Rocky Rognlie Scholarship Recipients (MUST be Pre-Approved)
- 2018 Friends Board Members (who are attending the entire Symposium)
- 2018 Symposium Presenters
- 2018 Symposium Staff

Individuals registering under this ticket option MUST complete and submit their registration on or before Monday, April 16, 2018 at 5:00 pm. No Exceptions.

5 Ticket: Symposium Special Registration - CIP Award Recipients
This ticket option is only for individuals who have been pre-selected by their Agency to be offered a CIP Registration Fee Award AND who have agreed to comply with the requirements attached to receiving this award by completing, signing and submitting their CIP Letter of Acceptance. Once the CIP Letter of Acceptance has been submitted, the CIP Award Recipient should immediately register for the 2018 CJC Symposium using this ticket option. (See specific details and deadlines below.)

IMPORTANT: The people selected by their Agency to receive a CIP Registration Fee Award MUST:
1. complete and submit their CIP Letter of Acceptance on or before Wednesday, March 21, 2018. If the CIP Letter of Acceptance is NOT received by the above-identified date, the original CIP Registration Fee Award offered to that person is forfeit and the award will be made available to other qualified applicants. No Exceptions.

2. As soon as a CIP Award Recipient has submitted their CIP Letter of Acceptance, they should immediately complete and submit their 2018 CJC Symposium Registration (through the Eventbrite website) on or before 5:00 pm on Monday, April 2, 2018. (If the 2018 CJC Symposium Registration is NOT received by the above-identified date, the award will be made available to other qualified applicants. No Exceptions.

IMPORTANT: Please note that the deadlines/submission dates for CIP Registration Fee Funding are different than those for other ticket options due to the time necessary to reallocate the funding if some awards are not accepted.

Please contact Laura Seklemian with any questions regarding the Court Improvement Program Symposium Funding. (See contact information below.)

6 Ticket: LATE Registration $150.00/person
This ticket option is for individuals, or groups of individuals, who are purchasing their own Registration(s) on-line and paying with a credit card AFTER Monday, April 16, 2018 at 5:00 pm but BEFORE Tuesday, May 8, 2018 at 5:00 pm. No Exceptions. After this date, tickets will only be available at the door if there are seats still available.

7 Ticket: Extra Meal – Breakfast (Thursday 05/17/18) $10.00/person plus Processing Fee
Extra Meals can be purchased for family members and/or guests. Meals are included for Registered Symposium Attendees.
8 Ticket: Extra Meal – Lunch (Thursday 05/17/18) $14.00/person plus Processing Fee
Extra Meals can be purchased for family members and/or guests.
Meals are included for Registered Symposium Attendees.

9 Ticket: Extra Meal – Breakfast (Friday 05/18/18) $10.00/person plus Processing Fee
Extra Meals can be purchased for family members and/or guests.
Meals are included for Registered Symposium Attendees.

Cancellation and Transfer Policies

1. Registration Refund Policy:

   Prior to 5:00 pm on April 16, 2018:
   Registrations made and paid for through the Eventbrite On-Line Credit Card system can be refunded through that site.

   After to 5:00 pm on April 16, 2018:
   No refunds will be considered after 5:00 pm on Monday, April 16, 2018. No Exceptions.

2. 2018 Symposium Registrations are NON-Transferable.
   Registrations for the 2018 CJC Symposium are NOT transferable under any circumstances. No Exceptions.

   Important: Under NO circumstances will a 2018 CJC Symposium Registration Ticket purchased in the name of one person be accepted for another person. Each person who attends the 2018 CJC Symposium MUST register through the 2018 CJC Symposium Eventbrite Registration website under their own name, agency, contact information, etc. No Exceptions.

   Important: Each Symposium Attendee MUST check in at the Symposium Registration Table in person and pick up their own Registration/Participant Materials. No Exceptions. This policy will be strictly adhered to at the 2018 Symposium Registration Table. Please do not ask the Symposium Staff to make exceptions.

If you have questions or need additional information, please contact:
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