

# 2018 Utah Children's Justice Symposium

May 16 – 18, 2018

## Registration, Ticket Options and Cancellation Information

Please read through the following information carefully so you will be prepared to select the correct ticket option when purchasing your **2018 Symposium Registration**.

The **Eventbrite Registration Website Link** is:

[2018 Utah Children's Justice Symposium Registration Link](#)

### 1 Ticket: Pre-Approved **CJC-Affiliated** Registration \*\*

\*\* Individuals who select this ticket option **MUST** have been **pre-approved** by their CJC and appear on their CJC's Registration List prior to registering.

The **Pre-Approved CJC-Affiliated** ticket option is for individuals who are members of a Children's Justice Center's Staff, MDT, Local Advisory Board, etc. **AND** who appear on the CJC's **pre-approved** Registration List confirming that their CJC will pay their Symposium Registration fee.

**Individuals registering under this ticket option MUST complete and submit their registration on or before Monday, April 16, 2018 at 5:00 pm**. Any **CJC-Affiliated Registrations** ordered **AFTER April 16, 2018 at 5:00 pm** will incur a **\$25.00 Late Fee**. This **Late Fee** must be paid with a credit card at the time of registration by the individual completing the Registration. **No Exceptions**.

### 2 Ticket: Pre-Approved **Agency-Affiliated** Registration \*\*

\*\* Individuals who select this ticket option **MUST** have been **pre-approved** by their Agency and appear on their Agency's Registration List prior to registering.

The **Pre-Approved Agency-Affiliated** ticket option is for individuals who are members of an Agency who has made *prior arrangements* with CJC Symposium Organizers to pay the Registration Fees for their members through a payment method other than the on-line credit card system. Prior to selecting this ticket option and registering, **Agency-Affiliated** individuals **MUST** appear on their Agency's **pre-approved** list thereby confirming that their agency will pay their Symposium Registration Fee.

**Individuals registering under this ticket option MUST complete and submit their registration on or before Monday, April 16, 2018 at 5:00 pm**. Any **Agency-Affiliated Registrations** ordered **AFTER April 16, 2018 at 5:00 pm** will incur a **\$25.00 Late Fee**. This **Late Fee** must be paid with a credit card at the time of registration by the individual completing the Registration. **No Exceptions**.

### 3 Ticket: Standard On-Time Registration \$ 125.00/person

This ticket option is for individuals, or groups of individuals, who are purchasing their own Registration(s) on-line and paying with a credit card. **Regular Registration Tickets MUST be purchased on or before Monday, April 16, 2018 at 5:00 pm**. **No Exceptions**.

#### **4 Ticket: Symposium Special Registrations**

---

This ticket option is for individuals who belong to one of the following groups:

- 2018 *Rocky Rognlie Scholarship Recipients* (MUST be *Pre-Approved*)
- 2018 *Friends Board Members* (who are attending the entire Symposium)
- 2018 *Symposium Presenters*
- 2018 *Symposium Staff*

Individuals registering under this ticket option **MUST** complete and submit their registration *on or before* Monday, April 16, 2018 at 5:00 pm. **No Exceptions.**

#### **5 Ticket: Symposium Special Registration - CIP Award Recipients**

---

This ticket option is **only** for individuals who have been *pre-selected* by their Agency to be offered a *CIP Registration Fee Award* **AND** who have agreed to comply with the requirements attached to receiving this award by **completing, signing and submitting** their *CIP Letter of Acceptance*.

Once the *CIP Letter of Acceptance* has been submitted, the *CIP Award Recipient* should immediately register for the **2018 CJC Symposium** using this ticket option.

*(See specific details and deadlines below.)*

**IMPORTANT:** The people selected by their Agency to receive a *CIP Registration Fee Award* **MUST:**

1. **complete** and **submit** their *CIP Letter of Acceptance* on or before **Wednesday, March 21, 2018**. If the *CIP Letter of Acceptance* is **NOT** received by the above-identified date, *the original CIP Registration Fee Award offered to that person is forfeit* and the award will be made available to other qualified applicants. **No Exceptions.**
2. As soon as a *CIP Award Recipient* has submitted their *CIP Letter of Acceptance*, they should immediately **complete** and **submit** their **2018 CJC Symposium Registration** (*through the Eventbrite website*) on or before **5:00 pm on Monday, April 2, 2018**. (If the **2018 CJC Symposium Registration** is **NOT** received by the above-identified date, the award will be made available to other qualified applicants. **No Exceptions.**)

**IMPORTANT:** Please note that the deadlines/submission dates for *CIP Registration Fee Funding* are different than those for other ticket options due to the time necessary to reallocate the funding if some awards are not accepted.

Please contact **Laura Seklemian** with any questions regarding the *Court Improvement Program Symposium Funding*. (See contact information below.)

#### **6 Ticket: LATE Registration** **\$ 150.00/person**

---

This ticket option is for individuals, or groups of individuals, who are purchasing their own Registration(s) on-line and paying with a credit card **AFTER** Monday, April 16, 2018 at 5:00 pm but **BEFORE** Tuesday, May 8, 2018 at 5:00 pm. **No Exceptions.**

After this date, tickets will only be available at the door if there are seats still available.

#### **7 Ticket: Extra Meal – Breakfast** (Thursday 05/17/18) **\$10.00/person** plus Processing Fee

---

Extra Meals can be purchased for family members and/or guests.

Meals are included for **Registered Symposium Attendees**.

**8 Ticket:** Extra Meal – **Lunch** (Thursday 05/17/18) **\$14.00/person** plus Processing Fee  
Extra Meals can be purchased for family members and/or guests.  
Meals are included for **Registered Symposium Attendees**.

**9 Ticket:** Extra Meal – **Breakfast** (Friday 05/18/18) **\$10.00/person** plus Processing Fee  
Extra Meals can be purchased for family members and/or guests.  
Meals are included for **Registered Symposium Attendees**.

## Cancellation and Transfer Policies

1. **Registration Refund Policy:**

**PRIOR to 5:00 pm on April 16, 2018:**

Registrations made and paid for through the **Eventbrite** On-Line Credit Card system can be refunded through that site.

**AFTER to 5:00 pm on April 16, 2018:**

*No refunds will be considered after 5:00 pm on Monday, April 16, 2018. No Exceptions.*

2. **2018 Symposium Registrations are *NON-Transferable*.**

Registrations for the **2018 CJC Symposium** are **NOT** transferable under any circumstances. **No Exceptions.**

**IMPORTANT:** Under **NO** circumstances will a **2018 CJC Symposium Registration Ticket** purchased in the name of one person be accepted for another person. Each person who attends the **2018 CJC Symposium** **MUST** register through the **2018 CJC Symposium Eventbrite Registration website** under their own name, agency, contact information, etc. **No Exceptions.**

**IMPORTANT:** Each Symposium Attendee **MUST** check in at the Symposium Registration Table ***in person*** and pick up their own Registration/Participant Materials. **No Exceptions.** This policy will be strictly adhered to at the **2018 Symposium Registration Table**. Please do not ask the Symposium Staff to make exceptions.

If you have questions or need additional information, please contact:

Laura Seklemian	<a href="mailto:lseklemian@agutah.gov">lseklemian@agutah.gov</a>	801-281-1238 Office	801-865-2241 Cell
Carrie Jensen	<a href="mailto:carriejensen@agutah.gov">carriejensen@agutah.gov</a>	801-281-1228 Office	801-946-0864 Cell