PARCKA
Program of Addiction Research
Clinical Care ▪ Knowledge ▪ Advocacy

Call For Proposals

Program for Addiction Research Clinical Care Knowledge and Advocacy (PARCKA) Pilot Grant Award Program

December 21, 2022

The Program for Addiction Research, Clinical Care, Knowledge, and Advocacy (PARCKA) invites proposals for pilot funding to conduct initiatives, evaluation, and research activities regarding addiction.

DEADLINES

1. **Wednesday, January 18, 2023:** Email to PARCKA@hsc.utah.edu indicating your intention to apply. This email should include the presumptive title, key faculty involved, and 2-3 sentences regarding the presumptive proposal.
2. **Wednesday, February 15, 2023:** Proposals due via email to PARCKA@hsc.utah.edu. The email should include a single .pdf file of all the elements of the application. See instructions below.
3. **Wednesday, April 12, 2023:** Funding decisions communicated to applicants.

APPLICANT ELIGIBILITY

Current faculty or mentored trainees of 1) University of Utah, 2) University of Utah Health, and the 3) VA Salt Lake City Health Care System.

FUNDING PERIOD

07/01/2023 to 5/31/2024

FUNDING ALLOWED PER PROPOSAL

$5,000

NUMBER OF ANTICIPATED AWARDS

Two awards are guaranteed and up to 4 depending on availability of funding.

PURPOSE OF PARCKA PILOT GRANT PROGRAM

The PARCKA Pilot Grant Award Program provides grant awards to enable faculty and staff to initiate novel initiatives and research activities within the scope of PARCKA. The mission of PARCKA is to promote and provide addiction related research, clinical care, knowledge and advocacy across the University of Utah, the local community, the state, and the nation. PARCKA operates in four areas of focus through collaboration and partnerships:

1. Addiction-related **research**
2. **Clinical care** and evaluations of new models of addiction care delivery
3. Addiction-related **education** to clinicians, trainees, students, and the public
4. Addiction recovery, health, and care **advocacy,** including community engagement and outreach

The goal of the PARCKA Pilot Grant Award Program is to enable faculty and trainees to obtain information, data, and results that can help them to prepare for major research grant submissions to the National Institutes of Health, Veterans Affairs, and other agencies or to initiate new directions in addiction-related clinical care, education, or advocacy activities. The PARCKA Pilot Grant Award Program is intended to assist junior faculty or trainees or more senior faculty or trainees who are exploring new addiction-related topics in anticipation for larger grant awards.

The intention is that this PARCKA Pilot Grant Award Program will propel the faculty or trainee to compete successfully for additional internal or external resources. For proposed research activities, any applications require an IRB exemption or approval before project work can commence.

Awardees will be required to present their work at either the PARCKA Parleys or GIN's On the Rocks seminar series regarding their planned proposal activities and/or their completed proposal activities.

PROPOSAL GUIDELINES

Please contact PARCKA Administration to help you prepare your proposal at PARCKA@hsc.utah.edu or mitchell.garets@hsc.utah.edu. The following is required in this 3-page (11-point font, single spaced, 0.5-inch margins) proposal:

1. **Cover Page.** Provide the project title, key faculty [Principal Investigators (PI) and co-investigators] names and affiliations and contact information of the PI. The Cover Page is NOT included in the 3-page limit.
2. **Abstract Page.** Provide a 250-word brief description of the proposal. The Abstract is NOT included in the 3-page limit).
3. **Background.** Describe the project's significance and contribution to a critical area relevant to PARCKA.
4. **Specific Aims and Approach.** Describe the objectives and the specific activities and approaches that will be carried out to meet these objectives (including addressing potential challenges).

5. **Methods and Outcomes.** Describe the methods and anticipated outcomes.
6. **Data Sources.** Describe the existing sources of data or specimens relevant to the project, availability of these data sources, and the research team's experience with them.
7. **Need for PARCKA Pilot Grant Award funding**. Describe why you need funding to inform your future, larger projects.
8. **Research Team and Relevant Experience.** Describe the key members of the research team (including mentors, co-investigators, and/or staff and their organizations), their roles, and their relevant expertise and experience in this area of research and/or evaluation. Cross campus, interprofessional, and interdisciplinary teams of applicants are strongly encouraged.
9. **Timeline.** Provide a brief description (or a Gantt chart) outlining the projected timeframe for key project activities and deliverables.
10. **Format.** All submission documents should be free of spelling and grammar errors and follow appropriate fonts, no headers/footers, etc.

Additionally, please provide:

1. **References** (NOT included in the 3-page limit).
2. **Budget.** Provide a summary budget table and budget justification for the PARCKA Pilot Grant Award Program proposal. See below for budget considerations. (NOT included in the 3-page limit).
3. **PI Biosketch**. Please include the Principal Investigator's current NIH or VA biosketch. (NOT included in the 3-page limit).
4. **Biosketch of PI's Mentor.** *If this is to be a mentored award*, please include the mentor's or mentors' current NIH or VA biosketch(es). This is only required if applicant is considered a mentored scholar at time of application. (NOT included in the 3-page limit).
5. **Co-investigator(s) biosketch (if applicable).** If a co-investigator is providing substantial and key expertise to the proposal, please include a current NIH or VA biosketch. (NOT included in the 3-page limit).

BUDGET CONSIDERATIONS

The budget may be up to 10-12 months for a maximum of $5,000 and should be used only for the work needed to accomplish the specified objectives and outcomes. No cost extensions will be allowed. Funds cannot be used to support faculty salary. Funds will be delivered to the awardee's department and should remain internal to the University of Utah or VA Salt Lake City Health Care System. Subcontracts /contractors will not be allowed. If staff time is required and the applicant does not have dedicated/named staff, PARCKA can potentially allocate staff to complete the work proposed. Please discuss the budget with PARCKA prior applying. This PARCKA Pilot Grant Award Program will not fund any indirect expenses.

REVIEW CRITERIA

The PARCKA Pilot Grant Award Program will be reviewed by at least 3 PARCKA Faculty and staff or ad hoc University of Utah faculty who will make funding recommendations to PARCKA leadership who then will make a recommendation of funding decisions to the PARCKA Director, who will make the final funding decisions. The reviews will be blinded except to the PARCKA leadership and PARCKA Director. Applicants will receive feedback of the reviews in a written review report. Based on the reviews, some applications may have contingent items that must be resolved prior to funding allocations.

PARCKA Pilot Grant Award Program proposals will be reviewed for merit based on the following:

1. **Significance** of the research and the alignment with PARCKA mission and focus.
2. **Validity** and **feasibility** of the proposed approach(es).
3. **Strength of the data collection and analytic plans**.
4. **Principal investigator's commitment to apply for extramural funding**; and capacity to conduct the work within the stated timeline.
5. **Strength of the co-investigator team** including inclusion of interdisciplinary team participation and collaborations across University of Utah Divisions, Departments, Schools, Colleges, and external colleagues.
6. **Need** for PARCKA Pilot Grant Award Program to provide data for future funding.

Questions can be directed to PARCKA Director, Adam J. Gordon (adam.gordon@hsc.utah.edu), or PARCKA Administration (mitchell.garets@hsc.utah.edu).